

St. John's Church Woodbridge – Annual General Meeting of the Parishioners - 21/03/2021

Chairman: Reverend Clive Howard

Clive opened the meeting with a welcome, and read John 3v16 followed by a prayer.

- 1. Apologies for absence** were received from Liz Brockbank.
- 2. Appointment of Clerk.** Minutes secretary for this meeting Lyn Spall.
- 3. Minutes of the meeting held on 18th October 2020.** Minutes approved by the PCC. Proposed by John Horsley, seconded by Richard Bolt.

4. Election of Church Wardens

Lyn Spall Proposed by Elaine Mayhew and seconded by Nicki Pidd

Alan Nunn Proposed by Luc Ray-Mathur and seconded by Richard Bolt

Luc Ray-Mathur proposed the meeting accept these candidates and Peter Plummer seconded. Both were approved by the meeting. Lyn Spall and Alan Nunn were duly re-elected as Church Wardens. Clive thanked Lyn and Alan for standing and congratulated them both.

Clive closed the AGM of Parishioners.

Minutes taken by Lyn Spall, temporary minute secretary.

St. John's Church Woodbridge – Annual Parochial Church Meeting – 21/03/2021

Chairman: Reverend Clive Howard

1. **Apologies for absence were received from** Liz Brockbank.
2. **Appointment of Clerk.** Minutes secretary for this meeting Lyn Spall. Approximately 74 people attended the APCM Zoom.
3. **Minutes of the meeting held on 18th Oct 2020**
Accepting the minutes was proposed by Sue Banyard and seconded by Richard Bolt. These were agreed.
4. **Statutory Reports for the period ending 31st December 2020.**
 - a. **Electoral Roll** Reported by Sue Simpson. There were 214 on roll, 31 in the parish and 183 outside the parish. Since 18th October 2020 11 people have joined the Electoral Roll, 8 have left. (5 have moved away and 3 have left the church.)
 - b. **PCC Secretary** The position is still vacant, and needs to be filled.
 - c. **Fabric and buildings** reported by Alan Nunn – copy on APCM webpage. A memorial bench has been installed in the churchyard. Thanks to those involved. The Old Vicarage has been re-organised. Downstairs there is only one room not used by Barnabas and this is now a meeting room. Bury Hill - Paul and Jane Smith are currently living there but are soon leaving, so there are plans to re-let the property. Anderson's Way - there is some minor maintenance work to do.
 - d. **Financial statements** Alan Hawes, Treasurer, led us through the accounts. The 2020 accounts have been audited by Ensors. A copy of the accounts is on the APCM page of the website. Alan highlighted several figures. Our summary income was down by £54,000 However, investments grew by £21,000 due to selling Property units and buying Equity units. Alan gave details of income and expenditure. Gift Aid recovery was down by £3,000. The greatest reduction was in non-Gift Aid giving and cash collections partly due to lack of services in church in the past few months. With the Covid 19 Pandemic most activities stopped, including funerals which raised £180 this year as opposed to a previous £1,600. £6,000 was paid to the Diocese to help St Andrew's Bredfield meet their Parish Share. Staff costs have fallen due to Andy Williams leaving. The balance sheet shows our investments at £321,000. The church current bank account has decreased from £20,000 to £765. Alan said the work of Treasurer had been very different this year with cash management being the major aspect of his work. He thanked Robert Brockbank for his work on Gift Aid and the Inland Revenue, and Tony Allwood

for his great assistance.

Luc Ray-Mathur asked how much we are expecting to spend on Bury Hill refurbishments. Alan Nunn said in total around £20,000. Stephen David asked for more detail. The kitchen has been done. There is decorating throughout and the bathroom needs to be done. Clive thanked Alan H, Tony and Robert for their work on finances.

Sue Simpson proposed and Luc Ray-Mathur seconded that the accounts be approved. Accounts approved. Julian and Cathie Taylor thanked everyone for their work on finances this year.

- e. **Deanery Synod** Rosie shared that there had not been many meetings, due to Covid. She had attended two, one to meet everyone and another as a Pastoral and Mission group. Tony Allwood said that we said goodbye to our Rural Dean, Ven. Clare Sanders, and she has been replaced by Ven. Annette Cooper.
 - f. **Activity Report** Alan Nunn highlighted this report which shows some of the things church members have been doing during Lockdown. Lifegroups have been active, Bible Readings and Intercessions have adapted for on-line services, Finny Music has not been able to visit prisons since March 2020. Pastoral work has been very good and individuals have sewn scrubs, kept in touch with neighbours, shopping for people and supporting the Foodbank in many ways. Luc wanted to say 'thank you' to Pat House who stepped down from co-ordinating the Life Groups after many years of unstinting service.
5. **Safeguarding update.** Lyn Spall reminded church members that Safeguarding is everyone's responsibility. She highlighted the safeguarding training that can be accessed online. She stressed it was important that anyone in a leadership role at St John's should complete the Leadership Safeguarding Course. Concerns expressed have been referred to the relevant people and the Diocesan Safeguarding Officer. Lyn encouraged us to contact her with any concerns, however insignificant/small. There were questions concerning training. Even if you have done similar training in your workplace it is necessary to complete the Diocesan Safeguarding Training as it is specific to church settings. Leadership Training is difficult to access at present due to the Pandemic and a large number of people are requesting places on courses. Priority is being given to ministers. Lyn will let people know when it is available for them.
6. **Gather Video** A video was played to introduce 'Gather', a missional community growing from St John's and members of a few other churches who are seeking to reach out in mission to the 'unchurched' and 'de-churched' in the local area. Gillan Scott and Peter Plummer explained their heart for sharing God's love with others who may not come into a traditional church setting. Gillan

spoke particularly about young people and adults, saying that it was exciting and a little scary but they felt there was a real need to share the gospel in a way that was more relevant to them. Gather is at a praying and listening stage at the moment and invited any members of St John's who shared the vision to contact him to find out more. They are operating under the Bishop's Mission Order under Lightwave, which has responsibility for rural mission, but will still be connected to St John's in a similar way to our link missionaries who we support all over the world. Alan Nunn suggested that St John's could be involved in three ways: Holding a commissioning service later in the year for all members of Gather, Praying for the group, individuals taking up opportunities for Training.

Lyn prayed for Gather and Clive thanked all involved for the presentation.

7. **PCC Elections** Clive thanked the outgoing PCC. Tony Allwood finishes his term as a Deanery Synod rep but is *ex officio* as being on Diocesan Synod. Alan Hawes ends his term of office but the PCC may co-opt him to remain as Treasurer at their next meeting.

Elected onto PCC:	Nominated by:	Seconded by:
Claire Marshall	Lyn Spall	Ivan Fearn
Noelle Gore	Lyn Spall	Alan Hawes
Richard Bolt	Luc Ray-Mathur	Alan Nunn
Luc Ray-Mathur	Richard Bolt	Alan Nunn

These nominees were proposed by John Horsley and Seconded by Liz Grant. All in favour. No against, no abstentions. Pamela Bulgin asked for clarification about an employee becoming part of the PCC. Alan Nunn explained that if an employee was in post when being elected there was no issue. If a member of the PCC becomes an employee this needs permission from the Charity Commission. This has been clarified with the Diocese.

For clarity the incoming PCC functions until April 2022 and consists of:

Vicar: Clive

Church Wardens: Lyn Spall and Alan Nunn

Self-supporting Minister: Bill Herbert

Readers: Alan Weller and Gay Nichols

Deanery Synod: Rosie Evans, Clare Johnston

Diocesan Synod: Tony Allwood

Lay elected: Jonathan Evans, ~~Alan Hawes (Treasurer)~~, Pat House, Sue Simpson, Claire Marshall, Noelle Gore, Richard Bolt, Luc Ray-Mathur

With the intention of Co-opting Alan Hawes (Treasurer) back onto PCC at the first opportunity

8. **Appointments: Auditor/Independent examiner** Ensors Accountants are willing to undertake this task. Proposed by Alan Hawes and seconded by Ted Evans. ~~Approved~~ unanimously agreed.

The next APCM will take place in April 2022 to give time for all financial statements to be audited and returned.

- 9. Appointment of Electoral Roll Officer** Sue Simpson has agreed to continue this roll. Proposed by Liz Grant and seconded by Noelle Gore. Unanimously agreed.

The meeting closed at 12.45pm and we shared The Grace.

The next APCM is on 24th April 2022.

Minutes taken by Lyn Spall, temporary minutes secretary.

